

Ref: GIMS/Director Office/2022-23/039

Dated: 17th Aug, 2023

Internal Quality Assurance Cell (IQAC) Policy

1. Introduction

The Internal Quality Assurance Cell (IQAC) of GNIOT Institute of Management Studies (GIMS) was established in the year 2023 with a vision to nurture a culture of excellence in all aspects of academic and administrative functioning. The IQAC aims to internalize and institutionalize quality enhancement initiatives that contribute to the holistic development of students and ensure continuous improvement aligned with GIMS's vision and mission.

2. Vision and Mission of the Institute

Vision:

To become a widely acclaimed management school contributing towards management education and research for developing business leaders having social concerns and centres of excellence in all functional areas of management.

Mission:

1. Developing a dynamic outcome-based teaching-learning process.
2. Developing an ecosystem for fostering research.

3. Objectives of IQAC

The objectives of IQAC are as follows:

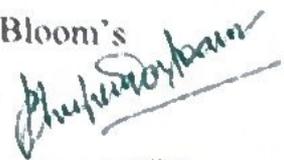
1. To develop a system for conscious, consistent, and catalytic improvement in performance.
2. To promote quality enhancement through internalization of best practices.
3. To focus on continuous improvement in academic and administrative performance.
4. To document and maintain quality initiatives and institutional records.
5. To foster accreditation and ranking readiness.

4. Scope of IQAC

The key scope areas of IQAC at GIMS include:

1. Curriculum Audit: Ensuring periodic evaluation of curriculum design, relevance, and industry alignment.
2. Examination Question Paper Audit: Reviewing question papers based on Bloom's Taxonomy, learning outcome alignment, and evaluation fairness.

Director



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3. OBE Coordination and CO-PO Mapping: Implementation and monitoring of Outcome-Based Education and documentation of Course Outcome to Program Outcome attainment.
4. Accreditations and Rankings: Managing NBA/NAAC/NIRF/IIRF/SAAQS and different B-School rankings documentation and submissions.

5. Composition of IQAC Committee

The IQAC at GIMS comprises the following members:

1. Dr. Bhupender Kumar Som – Director, GIMS (Chairperson)
2. Dr. Pooja Kapoor (Coordinator)
3. Dr. Ruchi Rayat – Member IQAC
4. Dr. Imad Ali – Member IQAC
5. Prof. Charul Sharma- Member IQAC
6. Ms. Vandana Sharma – Assistant Coordinator

6. Meetings and Reporting

- IQAC will conduct at least one meeting per quarter.
- All minutes of meetings and action taken reports (ATRs) will be documented and archived.
- Reports will be presented to the Director.

9. Review and Revision of Policy

This policy shall be reviewed annually or as deemed necessary based on stakeholder feedback, regulatory requirements, or institutional strategic direction.

9. Annexures to be Maintained

The following documents shall be prepared and maintained:

1. Constitution and Notification of IQAC
2. Curriculum Audit Report Format and Records
3. Examination Audit Formats and Records
4. OBE Implementation Records including CO-PO Mapping and Attainment Reports.
5. Accreditation and Ranking Evidence Documents.
6. Minutes of Meetings and ATRs

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Bhupender Kumar Som